

**CITY OF PALMETTO  
COMMUNITY REDEVELOPMENT AGENCY  
ADVISORY BOARD MEETING  
May 31, 2016  
3:00 PM**

Board Members Present:

MacArthur Sellars, Chair  
Barbara Gaulien, Vice Chair  
Roberto Gonzalez

Staff Present:

Jeff Burton, CRA Director  
Scott Rudacille, Chief Assistant City Attorney  
Amber Foley, Assistant City Clerk

Chair Sellars called the meeting to order at 3:00 p.m., followed by a moment of silence and the Pledge of Allegiance.

1. CRA ADVISORY BOARD AGENDA APPROVAL

Mr. Burton added a discussion of the July 4<sup>th</sup> Rotary Special Function Permit, alcohol sales, to the agenda. Chair Sellars added selection of officers to the agenda as this is his last day on the Board.

**Motion:**       **Mrs. Gaulien moved, Mr. Gonzalez seconded, and the motion carried unanimously to approve the May 31, 2016 CRA Advisory Board agenda with the two additions to the agenda.**

2. PUBLIC COMMENT

No comments.

3. APPROVAL OF MINUTES

**Motion:**       **Mrs. Gaulien moved, Mr. Gonzalez seconded, and the motion carried unanimously to approve the March 1, 2016 CRA Advisory Board Minutes.**

4. University of South Florida Community Sustainability Partnership Program (CSPP)

USF is launching the new CSPP for the 2016-2017 Academic Year and Palmetto has been selected. The goal of the inaugural program is to advance community livability and sustainability objectives by engaging university faculty and students, through their coursework, in projects of strategic importance to the community. Palmetto will benefit from thousands of hours of innovative applied research conducted by students under faculty supervision over a broad range of disciplines on community-identified projects.

**Motion:**       **Mrs. Gaulien moved, Mr. Gonzalez seconded, and the motion carried unanimously that the Palmetto Community Redevelopment Advisory Board recommends that the Downtown Studio including Historic Preservation, Water sensitive urban design, Transportation Design, Community Wayfinding and App, Land Development Codes, Downtown Incentives, Downtown Design Code, Community Engagement and the Multimodal Linear Park and Housing Plan relate to the CRA Plan and should be fully funded by and placed under the authority of the CRA and the Palmetto Community Redevelopment Advisory Board also recommends that the Comprehensive Plan Multimodal Element, Victimology, Community Policing Evaluation also relate to the intent of the CRA Plan and should be partially funded in partnership with the City of Palmetto with CRA participation.**

**Discussion:**    Mr. Burton outlined the top projects that USF is taking on for the City of Palmetto and the Community Redevelopment Agency. The total cost is \$34,000 to the City and \$116,000 to the CRA.

There are a total of seven projects; however, eight projects fall under the Downtown Studio project as a whole. The USF students will be doing a bulk of the work with guidance from City/CRA staff. Mr. Burton is planning on having a reception for the kick off of the project in late July. It was suggested that an outreach for the Latino population was focused on.

5. Rotary July 4<sup>th</sup> Special Function Permit Application

Mr. Burton informed the Board that on May 2<sup>nd</sup> City Commission approved the CRA July 4<sup>th</sup> Festival Permit. Since then, the Rotary has brought in a Permit to have an event during the same time the CRA is having their event at Sutton Park, to sell alcohol. Their Permit is going in front of Commission on June 6<sup>th</sup> for approval. The Rotary sold alcohol same time, same place, last year and the year before. It was opined that a controlled environment is best.

**Motion: Mrs. Gaulien moved, Mr. Gonzalez seconded, and the motion carried unanimously to accept the Rotary's July 4<sup>th</sup> Special Function Permit.**

6. Selection of Chair

This meeting is the last meeting for Chair MacArthur Sellars. He has given the CRA David Washington's name as a replacement Board member, whose application is on the agenda for approval by Commission Monday night. It was discussed on selecting a new chair; however, Vice Chair Gaulien will serve as Chair during the next meeting, at which time the selection of Chair will occur with the new Board member.

Chair Sellars adjourned the meeting at 3:50 p.m.

Minutes approved: March 14, 2017

*Jeff Burton*

Jeff Burton  
CRA Director